

EXAMPLES OF REQUIRED DEPENDENT PROOF DOCUMENTS

The list below is not all-inclusive

Spouse (Legally Married)	Government-Issued Marriage Certificate and Federal Tax Return within the last two years.
Domestic Partner	Notarized UNM Affidavit of Domestic Partnership form and supporting documents as outlined in UAP 3790: Domestic Partners, Section 2.1 "Qualifying Criteria"
Biological Child	Government-Issued Birth Certificate of Biological Child
Adopted Child or Child Placed for Adoption	Documentation depends on the stage of adoption process: Adoption Placement Petition or Agreement or Adoption Certificate
Stepchild	Government-Issued Birth Certificate for Child , stating the child's parent is the employee's spouse, and Government-Issued Marriage Certificate for legal marriage between employee and the child's parent
Legal Guardianship (Ward)	Government-Issued Birth Certificate for Child, and Court Ordered Document of Legal Custody
Child of Domestic Partner	Government-Issued Birth Certificate for Child , showing the child's biological or adoptive parent Notarized UNM Affidavit of Domestic Partnership form and supporting documents as outlined in UAP 3790: Domestic Partners, Section 2.1 "Qualifying Criteria"
Disabled Child Age 26 or Older (the disabled dependent must be enrolled prior to turning age 26)	Government-Issued Birth Certificate plus Federal Tax Return within the last two years claiming child as a dependent